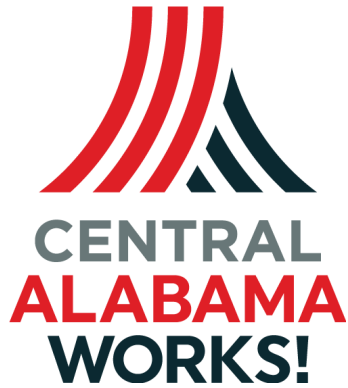


Quarterly Council Meeting
Wednesday, June 27, 2018
1:00 PM (CST)
Trenholm State Technical College

- | | |
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| I. Welcome and Introduction | Janet Ormond, Chair |
| II. Host Welcome | Trenholm State Technical College
President Munnerlyn |
| III. Approval of Minutes | Karen Gresham, Secretary |
| IV. Treasurer's Report | Sheron Rose, Treasurer |
| V. Executive Director's Report | Mikki Ruttan, Director |
| VI. Guest Speakers | Nona Johnson, MRWTC
Scarlett Shiver, AIDT Leadership
Development |
| VII. State Updates | Brenda Tuck
Emalyn Clark
Patsy Richards |
| VI. Career Center update | James Ramsey |
| VII. Old Business
A. Grant Updates
B. Name Change Complete | Janet Ormond, Chair |
| VIII. New Business
A. Inactive voting members
B. EITP grant | Janet Ormond, Chair |
| IX. Next quarterly council meeting will be in Zone 3 (Chambers, Lee, Macon,
or Tallapoosa) on September 26th at 1PM. Location TBA | |
| X. Adjourn | |



Quarterly Council Meeting
Wednesday, December 13, 2017
1:00 PM (CST)
Central Alabama Community College

Minutes

I. Welcome and Introductions

Janet Ormond, Chair

- A. Called to order at 1:10. Visitors welcomed.
- B. Voting reminder- we have designated the first rows for voting members

II. Host Presentation

Central Alabama Community College

- A. Welcome presentation by Mike Mann

III. Approval of Minutes

Karen Gresham, Secretary

- A. Roll called. 15 Of 26 present. Quorum met.
- B. Members present: Connie Bainbridge (via proxy), Amy Brabham, Hawthorne Reed, Wayne Vardaman (proxy), Ashley Brooks (proxy), Karen Gresham, Cleve Poole (proxy), Pebblin Warren, Noah Hopkins, Sheron Rose, Aubrey Carter, Janet Ormond, Jennifer Lowman, Don McClellan, Wayne Embry
- C. Members not present: Kimberly Fuller, Ron Stiver, Jay Dowdle, Davis Henry, Leisa Finley, Jay Harris, Tanya Speir, Mike Jordan, Frances Ford
- D. Minutes presented. Motion to approve by Wayne Embry. 2nd by Hawthorne Reed. None opposed. Motion carried.

IV. Treasurer's Report

Sheron Rose, Treasurer

- A. Treasurer's Report- Career discovery fell short of budget. Approximately \$12,000 in outstanding invoices/sponsorships leaving a current total in bank of \$745.00. State can reimburse Career Discovery expenses. Bank accounts will be merged with Career Discovery account closed on 12/12/17. Motion to accept treasurer's report as presented by Noah Hopkins. 2nd by Aubrey Carter. None opposed. Motion carried.
- B. Budget Presentation- projected beginning balance on Oct 1,2017 of \$13,804, anticipated total revenues of \$500,444, anticipated total expenses \$500,444. We will have 2 career expos in 2018 that will be designated fund raisers.

Motion to approve budget as presented by Don McClelland. 2nd by Amy Brabham. None opposed. Motion carried.

- C. Audit Update- Mikki Ruttan reported that the audit is underway and in the findings stages. Plan to have the findings to report in the next quarterly meeting.

V. Executive Director's Report

Mikki Ruttan, Director

- A. Office location update- the office will relocate to the Resource Center, 600 South Court St., Montgomery to adequately house the Director, Project Manager, and Administrative Assistant.
- B. New positions update- we have received over 200 applications for the 2 positions we posted. Applications are being reviewed and interviews are pending.
- C. Cluster updates-
 - a. Healthcare cluster will meet on January 10, 2018
 - b. Manufacturing cluster will meet the third week of January 2018
 - c. Education cluster will be meeting within the first quarter
 - d. Automotive cluster will meet in December 2017
 - e. 65 by 25 focus groups
 - f. 65 by 25 focus groups have met. One met in Selma and one in Opelika at Southern Union. This program is about 65% of adults have some form of education or certification by 2025.
 - g. State Ready to Work Mobile unit is coming to our region. The purpose of the unit is to bring the Ready to Work program to rural areas. The mobile unit will be going to Perry County and will reside there for 3 months to allow the participants to complete the training program. Pebblin Warren was recognized by the council for her work to make this unit a reality for the State of Alabama and our region.
 - h. Please continue to send information to post on the social media pages for the Region.
- D. We will hold 2 expos in 2018 to meet the needs of the entire region.
 - a. Update from Brenda Tuck- Annual metrics must be met each year. This regional council met 8 of the 10 metrics. This is very impressive. We anticipate meeting 10 of 10 this next year.
 - b. New initiative with the Army National Guard is underway. This would put partnerships in place to work with them on the use of facilities and resources to utilize the facilities for the needs of the community.
 - c. AIDT update from Emalyn Clark

VI. Old Business

Janet Ormond, Chair

- A. Grant updates- We will have a progress update at our March meeting
 - a. Central Alabama Community college has 6 grants
 - b. Chattahoochee Valley College has 5 grants
 - c. Ingram has 4 grants
 - d. Southern Union has 2 grants
 - e. Trenholm has 3 grants
 - f. Wallace Selma has 2 grants

VII. New Business

Janet Ormond, Chair

- a. Amendment of bylaws re: voting members- tabled to next meeting
- a. Inactive voting members- Evelyn Smart has asked to be removed from the board and recommended Jacques Jarry be added to the board for Bullock County.
- b. Motion to accept the change by Don McClellan, 2nd by Hawthorne Reed. None Opposed. Motion carried.
- c. Name change- Change the name of the 501C3 to Central Alabama Works. This will happen after a 90-day wait for the use of the name. Motion to approve the change in name after the waiting period by Sheron Rose. 2nd by Jennifer Lowman. There is a nominal fee to change the name. None opposed. Motion carried.
- d. EITP grant- new agenda addition
- e. Wallace Community College Selma requested on behalf of Crown Health Care Laundry Service Inc. for new leadership training. The request is for \$8310. Motion to approve the EITP grant request from Wallace Community College Selma on behalf of Crown Health Care Laundry Service, Inc. by Aubrey Carter. 2nd by Jacques Jarry. None opposed. Motion carried.

VIII. Next quarterly council meeting will be in Zone 1 (Autauga, Dallas, Lowndes, or Perry) on March 28th at 1PM. Location TBA

IX. Adjourn- 2:22



Quarterly Council Meeting
Wednesday, March 28, 2018
1:00 PM (CST)
First Citizens Bank
40 Lafayette St., E
Hayneville, AL 36040

Meeting Minutes

I. Welcome and Introductions Janet Ormond, Chair

Meeting called to order at 1pm by Chair, Janet Ormond.

II. Approval of Minutes Karen Gresham, Secretary

After roll call- it was determined that a quorum was NOT met. Approval of minutes deferred to next meeting.

Voting members present: Amy Brabham via proxy to Lisa; Hawthorn Reed via proxy to Jacque Jarry; Jacque Jarry; Ashley Brooks; Karen Gresham; Cleve Poole; Aubrey Carter; Frances Ford; Janet Ormond; Jennifer Lowman; Don McClellan

Voting members not present: Connie Bainbridge; Kimberly Fuller; Jay Dowdle; Wayne Vardaman; Davis Henry; Leisa Finley; Jay Harris; Tanya Spier; Noah Hopkins; Sheron Rose; Mike Jordan; Wayne Embry

III. Treasurer's Report Mikki Ruttan for Sheron Rose -Treasurer

a. Treasurer's Report

- b. Audit Update - on hold until post tax season to avoid higher fees for audit.

IV. Executive Director's Report

Mikki Ruttan, Director

- a. Introduction of Project Manager – Lisa Gaither
- b. Upcoming Projects –“Career Now”, “Power Up”, and Career Discovery.

The Career Now pilot is targeted for Dallas county, then Autauga and Lowndes. The high school students in this project who meet the Triple Crown Criteria (ACT score, Certification, WorkKeys Silver) will receive an invitation to meet with business and industry for a separate career fair and job opportunities. The success measures of this pilot program will include benefit industry feels the program is as well as number of invitations/students convert to employment.

Power Up is scheduled in Jefferson County. This program brings knowledge of STEM careers to young women (mothers/daughters) to encourage career choices in the construction trade industry.

Career Discovery is set for September at SUSCC. Rod Cater with Alabama Power will chair this year's event. Trenholm has agreed to host a second event. Details to come.

- c. Cluster updates - The healthcare cluster has met and are working to present 2 requests for training. The automotive cluster had to postpone their last meeting. The cluster meetings will now be held following the Regional Council meetings. Hopefully this will be more convenient for the attendees.

VI. Old Business

Janet Ormond, Chair

- a. Grant timeline update- Janet Ormond reviewed the grant proposal timelines and the process. The dates have been standardized across the State.

b. Name change- The request to change our name from EAWIN dba Central Alabama Works to Central Alabama Works has been officially submitted to the State for consideration.

VII. New Business

Janet Ormond, Chair

a. Amendment of bylaws re: voting members - Membership has to be 75% business/industry and the bylaws state we will have two voting members from each county. As members change status from active to inactive or ex-officio, new membership priority will be to ensure adequate representation from business/industry. Council members are encouraged to offer suggestions on how to gain more representation from business/industry leaders. Please give any contact information to Mikki Ruttan or Lisa Gaither.

b. Inactive voting members- Mikki Ruttan and Lisa Gaither will review our existing membership to make contact with those who have become inactive to verify their continuing status.

VIII. Grant Updates

Janet Ormond, Chair

- a. Southern Union
- b. Central Alabama Community College
- c. Wallace Community College
- d. Chattahoochee Valley Community College
- e. Ingram State Community College

Each school was asked to submit their summary to Janet Ormond for the council records.

IX. Robotics Technology Park

Rick Maroney

X. State Updates – State Partners

Janet Ormond, Chair

Currently recruiting for five companies within our region.

XI. Adjourn to Cluster Meetings @ 2:15

Janet Ormond, Chair